

January 8th, 2024
Town Board Meeting
7:30 PM

Glenmore Community Center

X-Present 0-Absent

Nowak X	Klika X	Ronk X	Kozlovsky 0
Schauer X	Ossmann X	Guns 0	DeMerritt X
Attorney Gagan 0	Schaefer X	Residents/Guests 6	

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY, JANUARY 8TH, 2024, AT 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order **by Chairman Ron Nowak at 7:30 PM.**
2. Pledge of Allegiance **by all.**
3. Welcome **by Nowak.**
4. Certify Wisconsin Open Meeting Law **Certified by Clerk Ossmann.**
5. Plan Commission Chair **Schaefer stated that there was no meeting in December. They are planning a meeting on Tuesday for a collocation of an antenna on an existing Tower.**
6. Liquor License Application for Dylan Mancoske at 5904 Dickinson Road, De Pere, WI 54115 for Route 96 Saloon LLC. **The board questioned the background check and asked Dylan a few questions which he explained to the Board. They also reviewed all the locations for serving alcohol including the patio and outdoor parking lot. The Board questioned all the locations and had some discussion. After much discussion, a motion by Ronk was made to approve the liquor license for Dylan Mancoske at 5904 Dickinson Road, De Pere, WI 54115 for Route 96 Saloon LLC with restricting item #4 and #5 until further review, 2nd by Klika. M/C by unanimous voice vote. Items #1-#3 allow for alcohol in the main floor of building, basement and upstairs. Item #4 and #5 are for the alcohol in the basement and on the patio and the board is still reviewing those items.**
7. Tim and Tanya Schuettpelz, 5168 Niles Rd, De Pere, WI 54115, GL-173-1 for a Farmstead Food Processing Facility to process grapes grown on farm into wine. **RESIDENT HAS WITHDRAWN**
8. Request for a Conditional Use Permit for Tim and Tanya Schuettpelz, 5168 Niles Rd, De Pere, WI 54115, GL-173-1 for a Farmstead Retail Outlet Store to sell the wine that is processed on farm. **RESIDENT HAS WITHDRAWN**
9. Zoning Administrator Report
 - * Land Use Application for Steve and Debra DeMerritt, 5438 Big Apple Rd, De Pere, WI 54115, GL-297-1, to remodel Master Bath and enclose existing porch for laundry and ½ bath.
 - *Country Visions installing a second bulk propane storage tank on Shirley Rd on GL-473-1 next to the current bulk propane storage tank.
 - *E-mailed DATCP Working Lands the annual Reporting Rezones in Farmland Preservation Zoning Districts for 2023.
 - *Verizon is requesting to Fastrack due to elections on their request to the plan commission.
 - *The Plan Commission has a meeting tomorrow night that might need to postpone due to the weather.
 - a. Driveway Permits

- i. Rodney Leiterman, 4611 Shirley Road, Denmark, WI 54208 to extend the length of an agricultural driveway at 6050 Glenmore Road on GL-480. **Nowak spoke with Rodney Leiterman and told him that he needed steel in there. Motion by Klika to approve the driveway permit for Rodney Leiterman, 4611 Shirley Road, Denmark, WI 54208 to extend the length of an agricultural driveway at 6050 Glenmore Road on GL-480, 2nd by Ronk. M/C by unanimous voice vote.**

b. Code Violations

- 10. Building Inspector report **Presented by Ossmann for Johnson. Motion by Nowak to approve the building permit log, 2nd by Ronk. M/C by unanimous voice vote.**
 - a. Non-compliant issues
 - b. Marty confirmed that he will be forwarding inspection reports to the Town upon completion. To date, we have still not seen any.
- 11. Constables Report **Guns not present.**
- 12. Assessor's Report **DeMerritt took a ride through the Town and started working on the report. He has put a request in for the starting assessment roll. He is planning on doing a full revaluation for this year as we are undervalued per the state. The state no longer uses the form for personal property, so we need to look for a new form for personal property. Seth is reviewing all of the sketches to be compliant with the state. Open Book April 17th, 5-7, May 13th 6-8.**
- 13. Treasurer's Report **Ossmann reported GTA money came in and the checks were cut for taxes.**
- 14. Brown County Planning Commission Report **no meeting in January and they are going over all of the safety measures for 2023.**
- 15. Community Center **All is good.**
- 16. Morrison Volunteer Fire Department Contract for 2024 **Motion by Nowak to approve the Morrison Volunteer Fire Department Contract for 2024 for \$45,779, 2nd by Klika. M/C by unanimous voice vote.**
- 17. Various road, sign, culvert, ditch and bridge issues **There is an issue with the billing from the county and we are working on that at this point. There was also another group of signs that were cut down. Getting the price of cutting brush on Fairview.**
- 18. Minutes:
 - a. December 4th, 2023 Public Hearing
 - b. December 4th, 2023 Town Board Meeting
 - c. December 21st, 2023 Town Board Meeting**Motion by Ronk to approve the December 4th, 2023 Public Hearing & Town Board Meeting and December 21st Town Board Meeting, 2nd by Nowak. M/C by unanimous voice vote.**
- 19. Budget / Current Bills **Motion by Klika to approve the bills as presented, 2nd by Nowak. M/C by unanimous voice vote. Klika would like us to check on fuel surcharges.**
- 20. Clerk's Correspondence
 - a. Yoga to start November 2nd and run most Thursday's through April
 - b. Town Traffic Report
 - c. Shirley Wind Report
 - d. Election training will be taking place and we are getting ready for elections for the upcoming year.

21. Chair's Correspondence **There was an old snowmobile sign that was partially missing.**
22. Resident Input **Lana Ossmann stated that there is another election presentation coming up by Jeffrey Davis**
23. Adjournment **Motion by Nowak to adjourn, 2nd by Ronk. M/C by unanimous voice vote. 8:24 PM.**

Upcoming Board Meeting: February 5th, 2024

Any person wishing to attend who, because of their disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully submitted,

Cindy Ossmann, Clerk